

Residential Application Form

For your application to be processed you must answer all questions
(Including the reverse side)

A. AGENT DETAILS

Ottoson Partners Real Estate

9 Victoria Street Robe SA 5276

Ph (08) 8768 2600

Fax (08) 8768 2353

email: rentals@ottosonproperty.com.au

B. PROPERTY DETAILS

How would you like to find out if your application is successful or unsuccessful? Please provide Phone or Email:

1. What is the address of the property you would like to rent?

Postcode

2. Lease commencement date?

<input type="text"/>	Day	<input type="text"/>	Month	<input type="text"/>	Year
----------------------	-----	----------------------	-------	----------------------	------

3. Lease term?

<input type="text"/>	Years	<input type="text"/>	Months
----------------------	-------	----------------------	--------

4. How many tenants will occupy the property?

<input type="text"/>	Adults	<input type="text"/>	Children
----------------------	--------	----------------------	----------

5. Names and ages of all people to occupy the property

AGE

AGE

AGE

AGE

C. APPLICANT ONE DETAILS

PLEASE PROVIDE COPY OF PHOTO ID

6. Please give us your details

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other ☐

Surname

Given Name/s

Date of Birth

Driver's licence number

Driver's licence expiry date

Driver's licence state

Passport no.

Passport country

Pension no. (if applicable)

Pension type (if applicable)

Medicare no.

7. Please provide your contact details

Home phone no.

Mobile phone no.

Work phone no.

Fax no.

Email address

8. What is your current residential address?

Postcode

What is your current postal address?

Postcode

D. UTILITY CONNECTIONS

This is a FREE service that connects all your utilities and other services.

Direct Connect can help arrange for the connection or provision of the following utilities and other services:

Electricity	Cleaners
Gas	Insurance
Phone	Removalist
Internet	Truck or van hire
Pay TV	



☐ Please tick this box if you would like Direct Connect to contact you in relation to any of the above utilities and other services.



We guarantee that when you connect with one of our market leading electricity and gas suppliers, your services will be connected on the day you move in. Please refer to Direct Connect's Terms & Conditions for further information.

Once Direct Connect has received this application Direct Connect will call you to confirm your details. Direct Connect will make all reasonable efforts to contact you within 24 hours of the nearest working day on receipt of this application to confirm your information and explain the details of the services offered. Direct Connect is a one stop connection service. Direct Connect's services are free. However, the relevant service providers may charge you a standard connection fee as well as ongoing service charges.

DECLARATION AND EXECUTION: By signing this application, you:

1. Acknowledge and accept Direct Connect's Terms and Conditions (which are included with this application).
2. Invite Direct Connect to contact you by any means (including by telephone or SMS even if the Customer's telephone number is on the Do Not Call Register) in order to provide Direct Connect's services to you, to enter into negotiations with you relating to the supply of relevant services as an agent for the service providers, and to market or promote any of the services listed above. This consent will continue for a period of 1 year from the date the Customer enters into the Agreement
3. Consent to Direct Connect using the information provided by you in this application to arrange for the nominated services, including by providing that information to service providers for this purpose. Where service providers are engaged by you, they may use this information to connect, supply and charge you for their services.
4. Authorise Direct Connect to obtain the National Metering Identifier and / or the Meter Installation Reference Number for the premises you are moving to.
5. Agree that, except to the extent provided in the Terms and Conditions, Direct Connect has no responsibility to you for the connection or supply (or the failure to connect or supply) any of the services.
6. Acknowledge that Direct Connect may receive a fee from service providers, part of which may be paid to the real estate agent or to another person, and that you are not entitled to any part of any such fee.

By signing this application form, I warrant that I am authorised to make this application and to provide the invitations, consents, acknowledgements, authorisations and other undertakings set out in this application on behalf of all applicants listed on this application.

Signature /s

Date

PO Box 1519, Box Hill, Victoria 3128. P: 1300 664 715 F: 1300 664 185. www.directconnect.com.au

E. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

- (a) The owner or the Agent of my current or previous residence;
- (b) My personal referees and employer/s;
- (c) Any record listing or database of defaults by tenants;

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow tradespeople or equivalent organisations to contact me
- (d) lodge/claim/transfer to/from a Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) complete a credit check with NTD (National Tenancies Database)

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

Signature /s

Date

Property Manager Name

Permanent Rentals

Application sent to

Direct Connect (If Required)

☐

Fax 1300 664 185

Electricity meter number if known

F. APPLICANT ONE- HISTORY**9. How long have you lived at your current address?** | Years | Months**10. Why are you leaving this address?****11. Landlord/Agent details of this property (if applicable)**

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent Paid

\$ **12. What was your previous residential address?**

Postcode

13. How long did you live at this address? | Years | Months**14. Landlord/Agent details of this property (if applicable)**

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent Paid

\$

Was bond refunded in full?

If not why not?

G. EMPLOYMENT HISTORY**15. Please provide your employment details**

What is your occupation?

What is the nature of your employment?
(FULL TIME/PART TIME/CASUAL)

Employer's name (inc. accountant if self employed or institution if student)

Employer's address

Postcode

Contact name

Phone no.

Length of employment

 | Years | Months

Net Income

\$ **16. Please provide your previous employment details**

Occupation?

Employer's name

Length of employment

 | Years | Months

Net Income

\$ **H. CONTACTS / REFERENCES****17. Please provide a contact in case of emergency**

Surname

Given name/s

Relationship to you

Phone no.

18. Please provide 2 personal references (not related to you)

1. Surname

Given name/s

Relationship to you

Phone no.

2. Surname

Given name/s

Relationship to you

Phone no.

I. OTHER INFORMATION**19. Car Registration****20. Please provide details of any pets**

Breed/type

Council registration / number

1.

2.

PLEASE NOTE

Initial payments must be made by cash, bank cheque or money order within 24 hours after approval of application. No Personal Cheques accepted.

Keys will not be handed over until the lease agreement has been signed by all applicants.

This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.

HOW DID YOU FIND OUT ABOUT THIS PROPERTY?☐ realestate.com☐ domain.com.au☐ counter list☐ Referral by☐ Other (specify)**PLEASE PROVIDE US WITH 100 POINTS OF IDENTIFICATION**

Driver's Licence	50
Passport	50
Proof of Age Card	50
Student ID Card	50
Copy of Mobile Phone Account	20
Copy of Medicare Card	20
Concession / Pension Card	10
Copy of gas/Water/Electricity account	30 each

OFFICE USE ONLY**Property Rental**\$ per week\$ per month

J. APPLICANT TWO- DETAILS

PLEASE PROVIDE COPY OF PHOTO ID

21. Please give us your detailsMr ☐ Mrs ☐ Miss ☐ Ms ☐ Other ☐

Surname

Given Name/s

Date of Birth

Driver's licence number

Driver's licence expiry date

Driver's licence state

Passport no.

Passport country

Pension no. (if applicable)

Pension type (if applicable)

Medicare no.

22. Please provide your contact details

Home phone no.

Mobile phone no.

Work phone no.

Fax no.

Email address

23. What is your current residential address?

Postcode

What is your current postal address?

Postcode

K. APPLICANT HISTORY**24. How long have you lived at your current address?** Years Months**25. Why are you leaving this address?****26. Landlord/Agent details of this property (if applicable)**

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent

\$

27. What was your previous residential address?

Postcode

28. How long did you live at this address? Years Months**K. APPLICANT HISTORY- cont'd****29. Landlord/Agent details of this property (if applicable)**

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent

Was bond refunded in full?

If not why not?

L. EMPLOYMENT HISTORY**30. Please provide your employment details**

What is your occupation?

What is the nature of your employment?
(FULL TIME/PART TIME/CASUAL)

Employer's name (inc. accountant if self employed or institution if student)

Employer's address

Postcode

Contact name

Phone no.

Length of employment

Net Income

 Years Months \$**31. Please provide your previous employment details**

Occupation?

Employer's name

Length of employment

Net Income

 Years Months \$**M. OTHER INFORMATION****32. Car Registration****33. Please provide details of any pets**

Breed/type

Council registration / number

1.

2.

Residential Tenancy Application Tenant Reference Check



TO: * Agent/Landlord Fax no:

Email:

The Applicant has provided your details as a current or previous *Agent/Landlord and has authorised us to request information about the tenancy from you. Please return the completed form by fax to (08) 8768 2353

or email: rentals@ottosonproperty.com.au

APPLICANT(S):

PROPERTY RENTED:

I/We, the above named applicant/s agree for the information to be released and a Tenant Ledger Report to be provided showing complete rental history.

SIGNATURE OF APPLICANT

DATE: / / 20

PERIOD OF RENTAL:

DATE: / / 20

TO: / / 20

RENT PAID PER WEEK:

\$

WAS THE APPLICANT THE LEASEHOLDER OR OCCUPANT?

☐ Leaseholder

☐ Occupant

WAS THE RENT EVER IN ARREARS:

☐ Yes

☐ No

If yes, please provide details:

WAS ANY NOTICE TO REMEDY ISSUED?

☐ Yes

☐ No

If yes, please provide details:

WAS THE PROPERTY KEPT IN A CLEAN AND TIDY MANNER?

☐ Yes

☐ No

WERE ANY PETS KEPT?

☐ Yes

☐ No

WERE THERE ANY PROBLEMS?

☐ Yes

☐ No

If yes, please provide details:

WAS THE GARDEN SATISFACTORILY MAINTAINED?

☐ Yes

☐ No

WERE THERE ANY DEDUCTIONS FROM THE BOND OR DISPUTES AT THIS TIME?

☐ Yes

☐ No

If yes, please provide details:

WOULD YOU RENT TO THE APPLICANT(S) AGAIN?

☐ Yes

☐ No

ANY OTHER RELEVANT INFORMATION:

Thank you for your assistance.

DATE: / / 20

Signature of Property Manager

Full Name of Property Manager